



**SINGLE USER**

**03**

# **APPROVAL MATRIX**

## **Approver Limit**

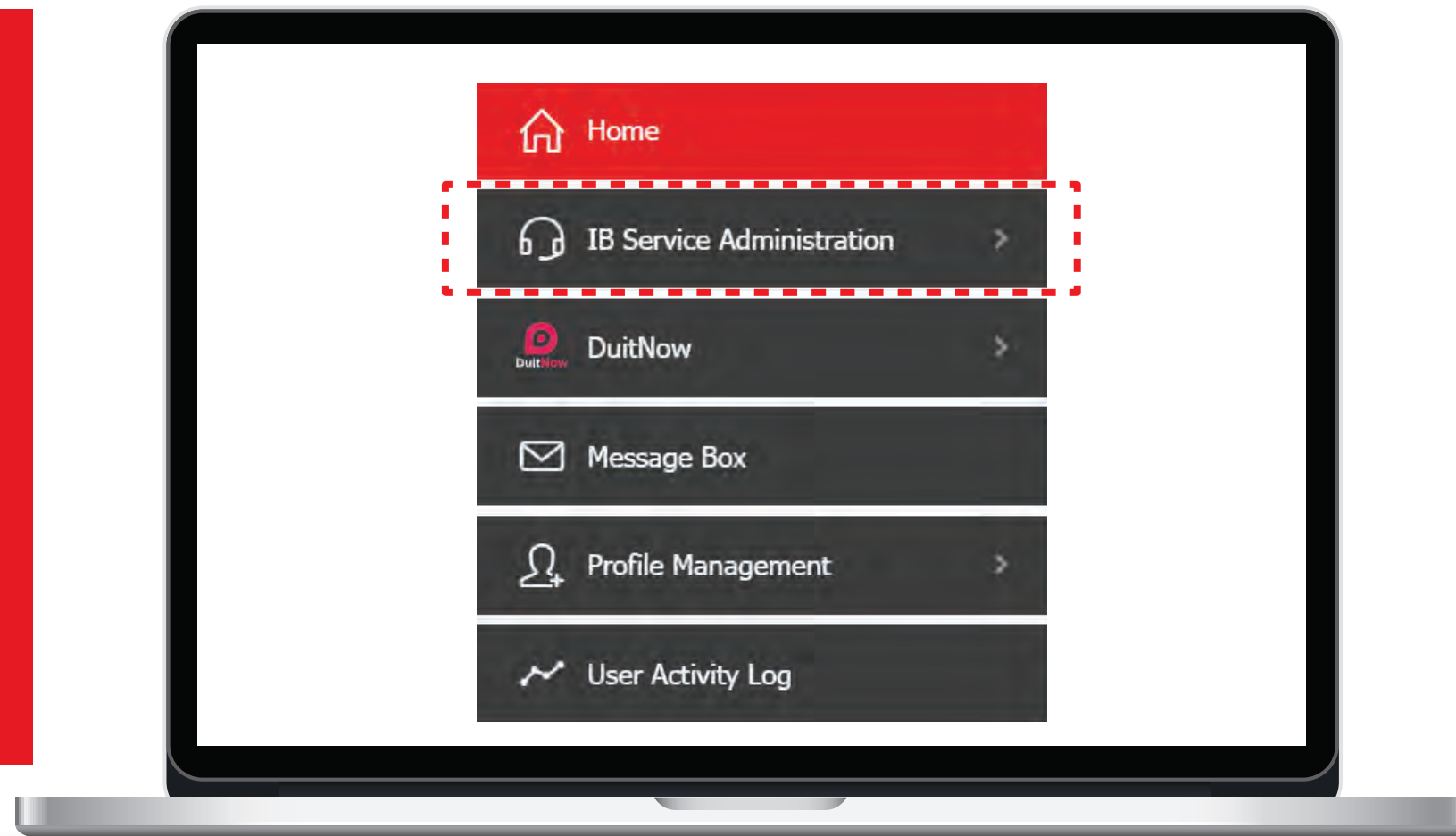


## STEP 1

### CORPORATE ADMINISTRATOR (CA) TO SET APPROVAL MATRIX FOR TRANSACTION.

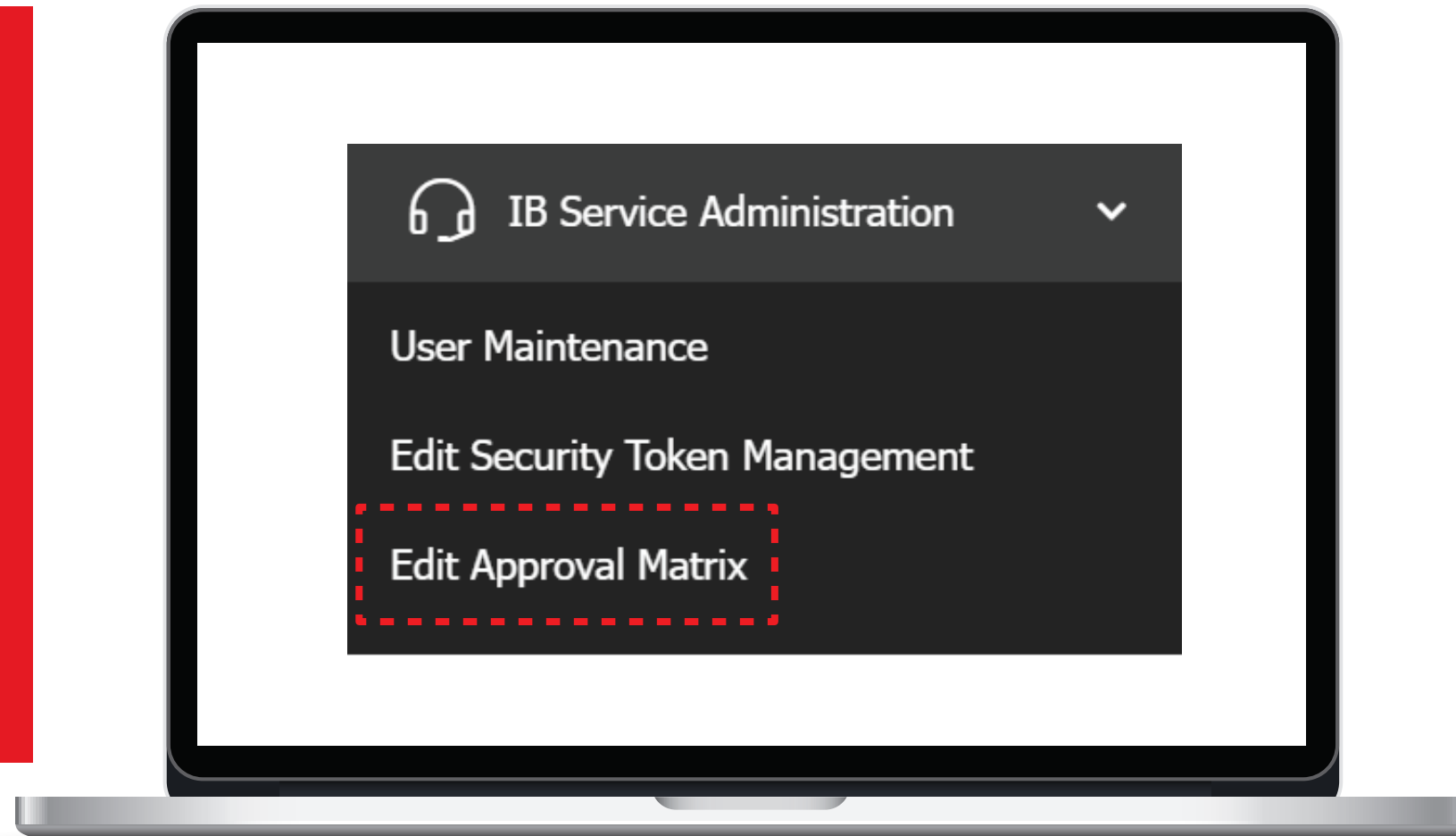
The **Approval Matrix** needs to be set/changed for the transaction limit **Approver** to approve.

Click:  
**IB Service  
Administration.**



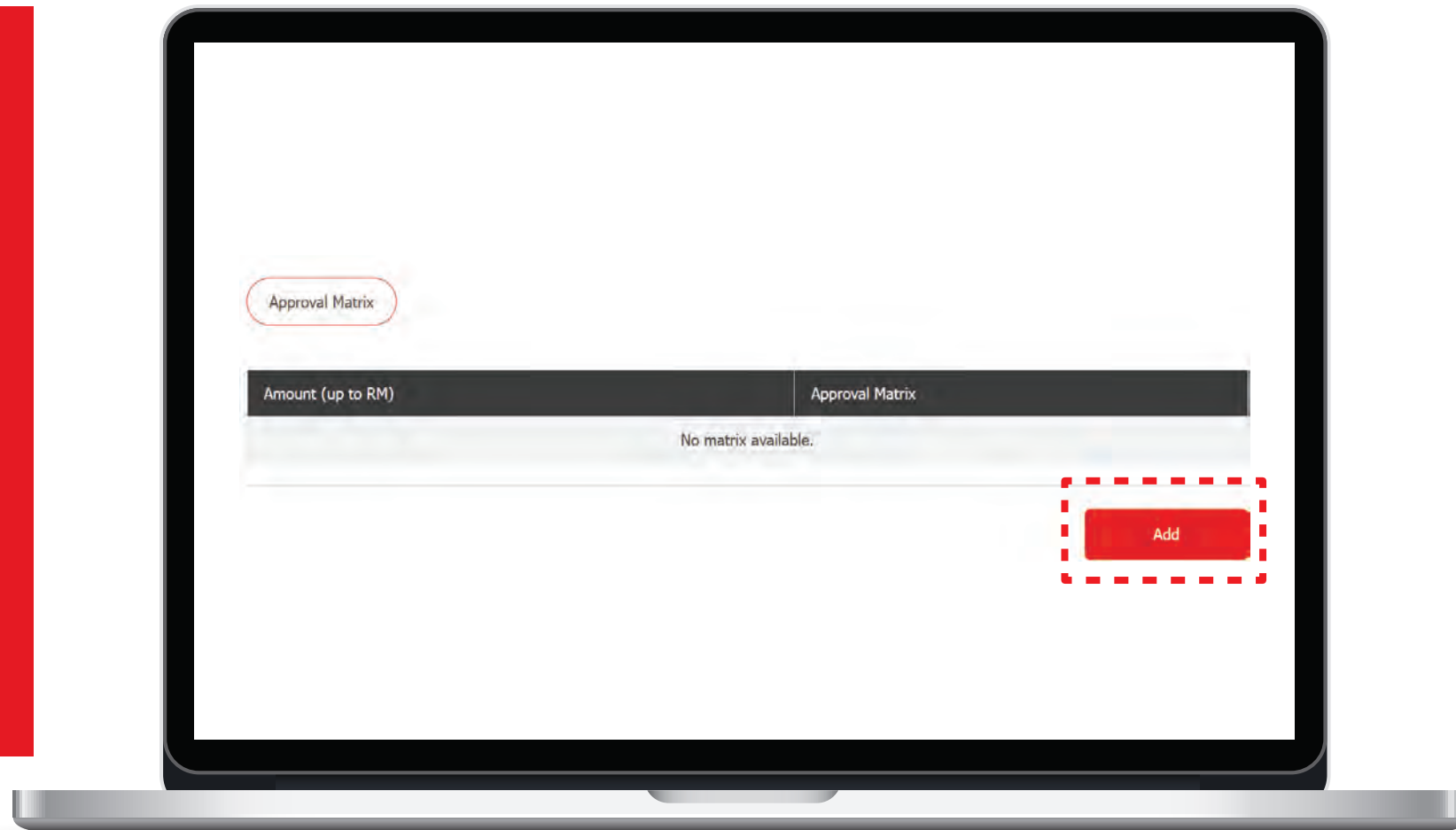
## STEP 2

Click:  
**Edit Approval Matrix.**



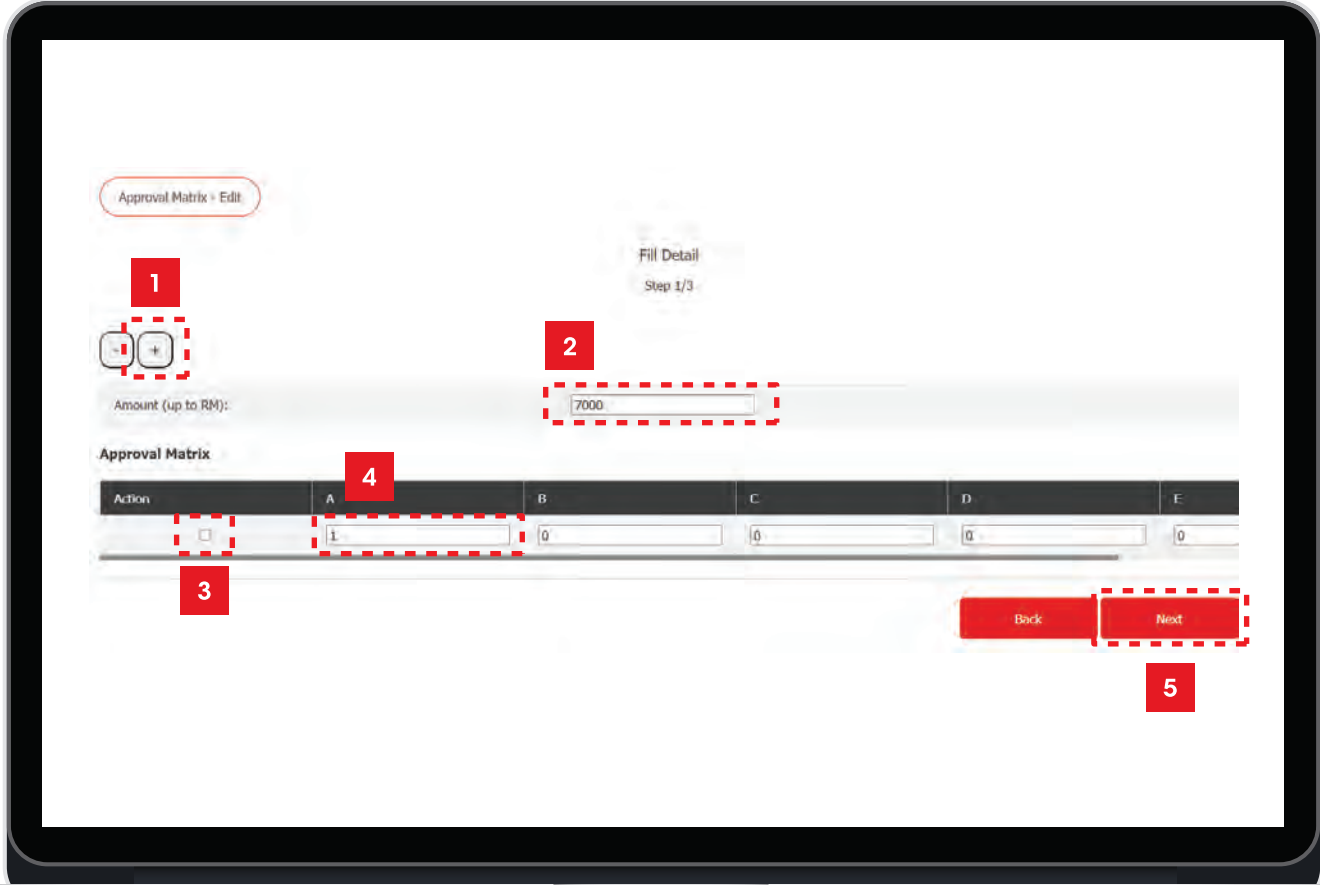
## STEP 3

Click:  
**Add.**



## STEP 4

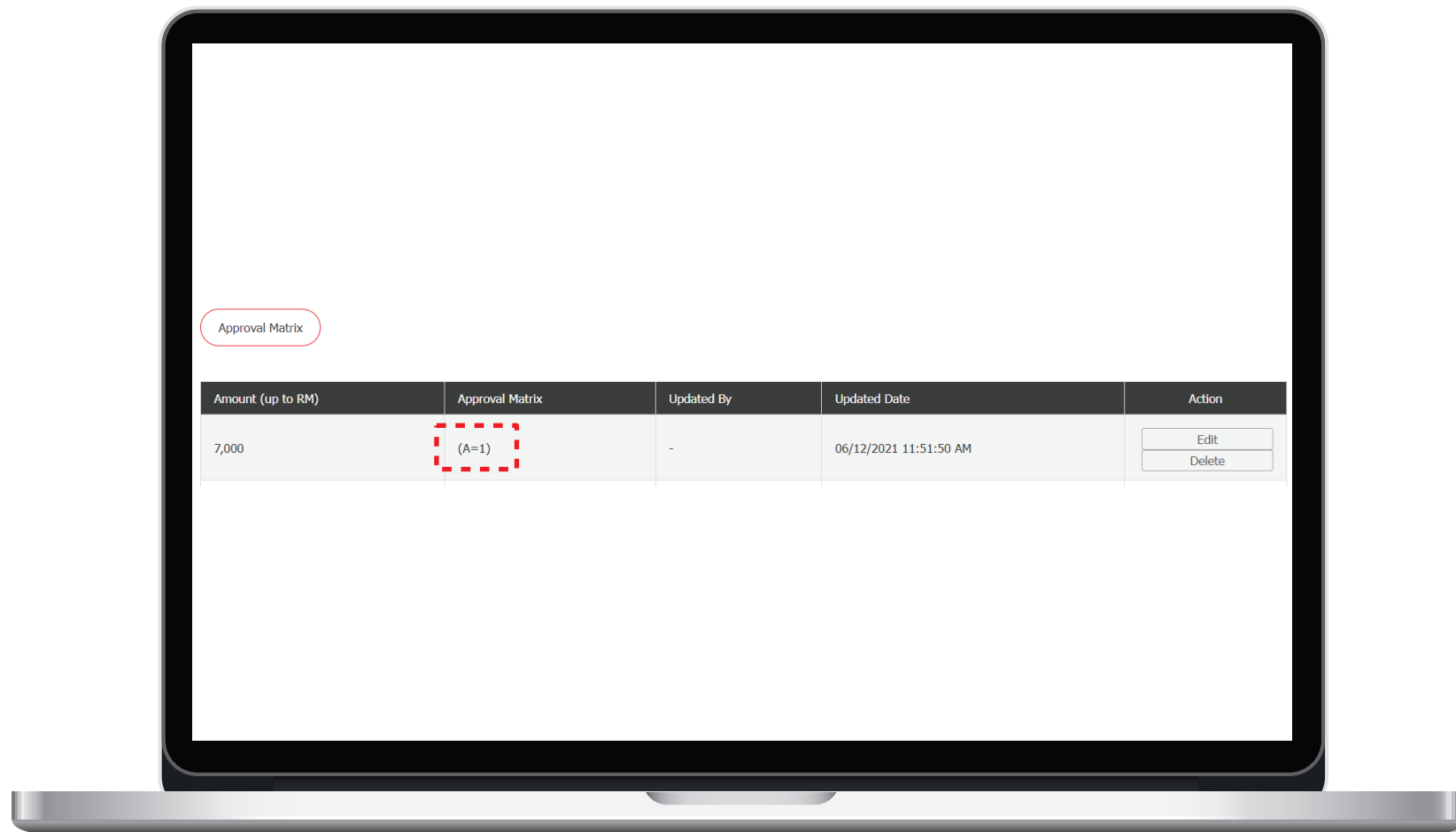
1. Click:  
⊕ to drop the bar.
2. **Corporate Administrator (CA)** to set any amount in the **Amount (up to RM)** box to limit the transaction amount. Maximum is RM500000.
3. Tick ☒ in action box.
4. Set number 1 in **Group A** box.
5. Click:  
**Next** and **Confirm**.



The screenshot shows the 'Approval Matrix' interface. At the top, there is a 'Fill Detail' section labeled 'Step 1/3'. Below this, there is an 'Amount (up to RM):' field with a value of '7000'. Below the amount field is the 'Approval Matrix' table. The table has columns for 'Action', 'A', 'B', 'C', 'D', and 'E'. The 'Action' column has a checkbox that is checked. The 'A' column has a value of '1'. The 'B', 'C', 'D', and 'E' columns have values of '0'. At the bottom right, there are 'Back' and 'Next' buttons. The 'Next' button is highlighted with a red dashed box.

Action	A	B	C	D	E
<input checked="" type="checkbox"/>	1	0	0	0	0

## YOUR APPROVAL MATRIX COMPLETED FOR SINGLE USER.



Please refer to the next guidance

04

- **FIRST TIME LOG IN**
- **ACTIVATION NEW SECURITY TOKEN**



For further information and inquiries,  
please contact Agrobank Contact Centre at 1-300-80-2476, visit any Agrobank branch,  
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