



**SINGLE USER**

**02**

**CREATE  
USER**

**AGRONetBIZ**  
Business Internet Banking

**Single User/Viewer**

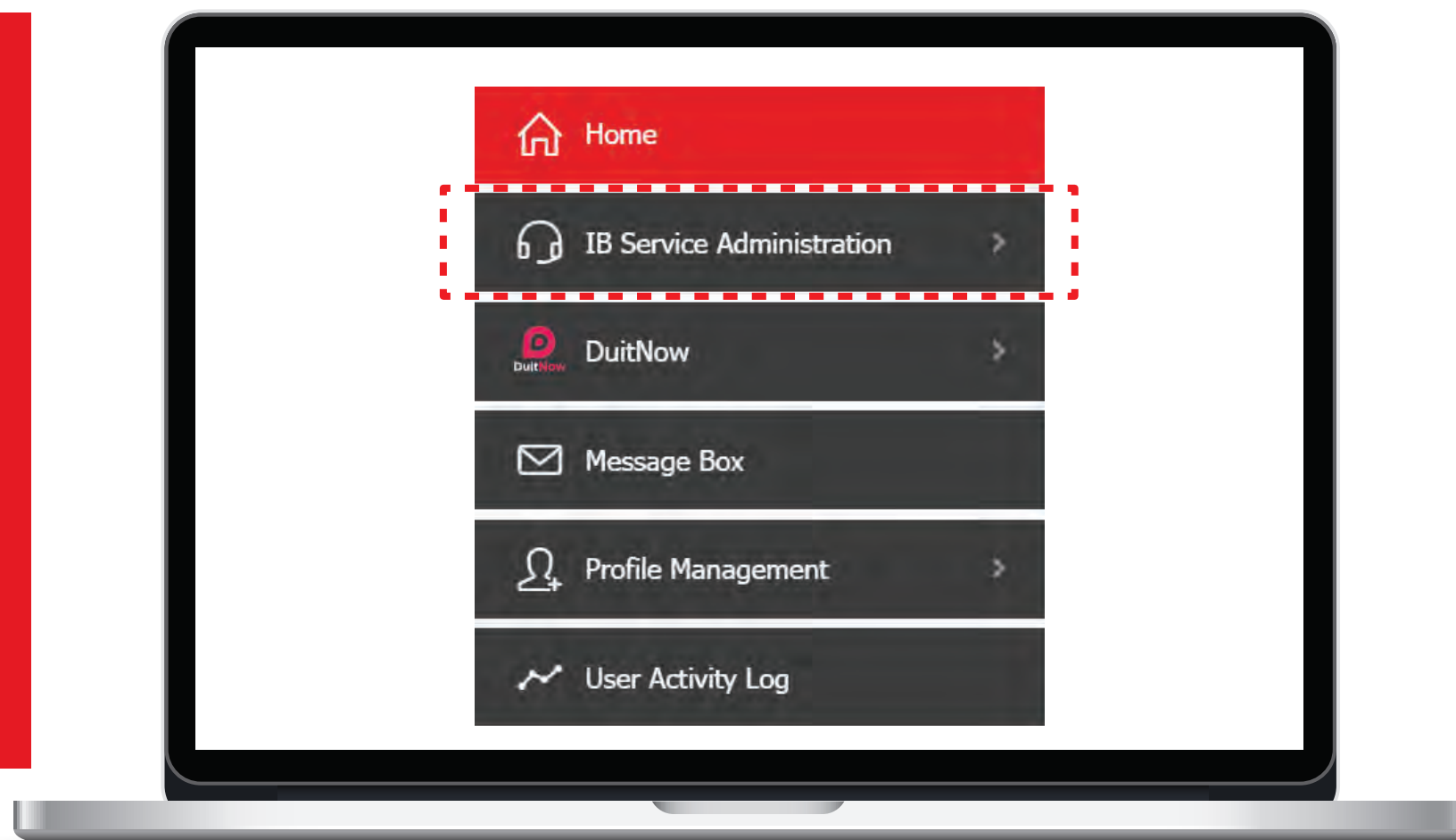


## STEP 1

## GETTING STARTED:

**Corporate Administrator (CA)**  
to create  
Corporate Users  
(**Single User/Viewer**).

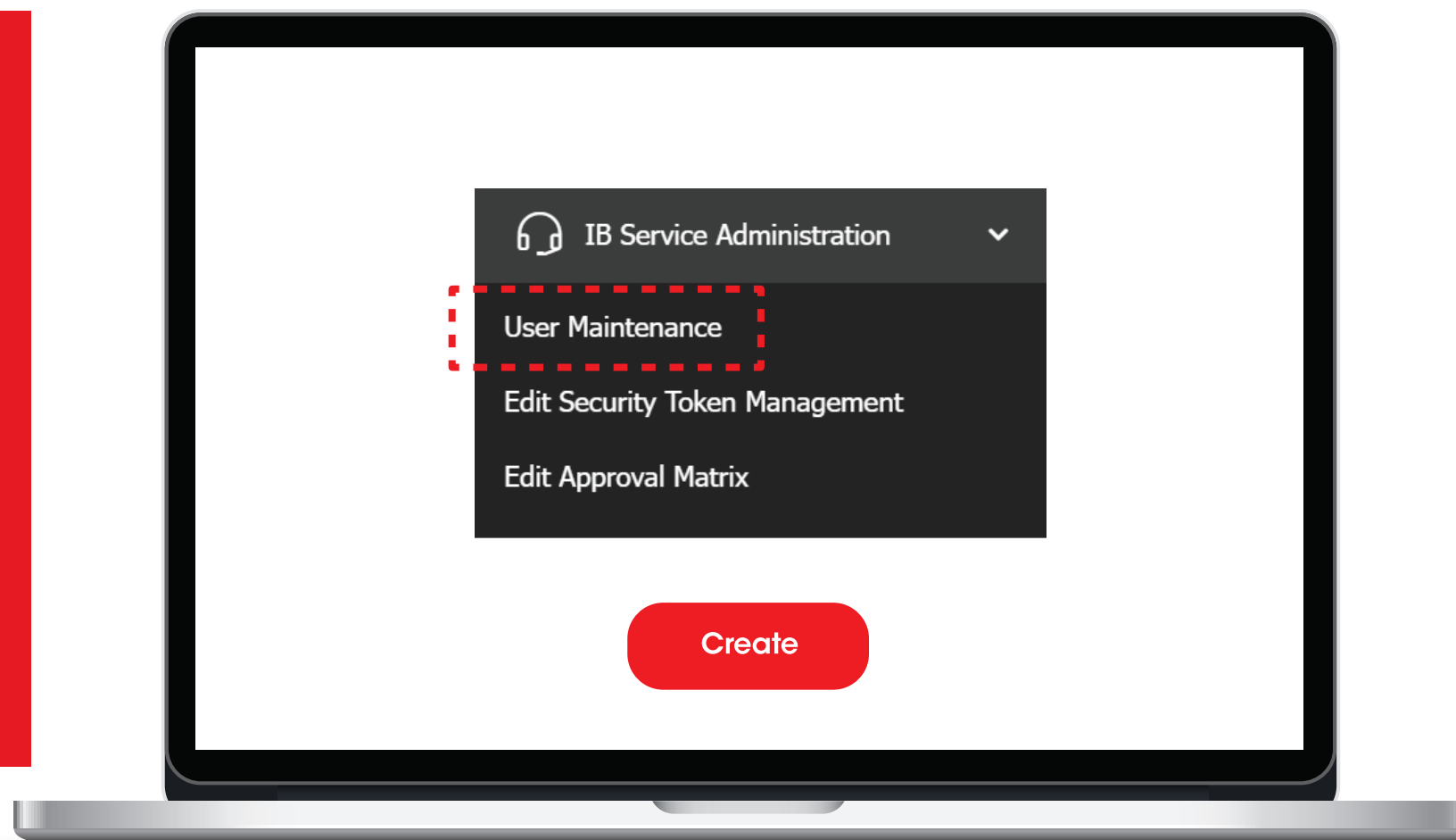
Click:  
**IB Service  
Administration.**



## STEP 2

Click:  
**User Maintenance.**

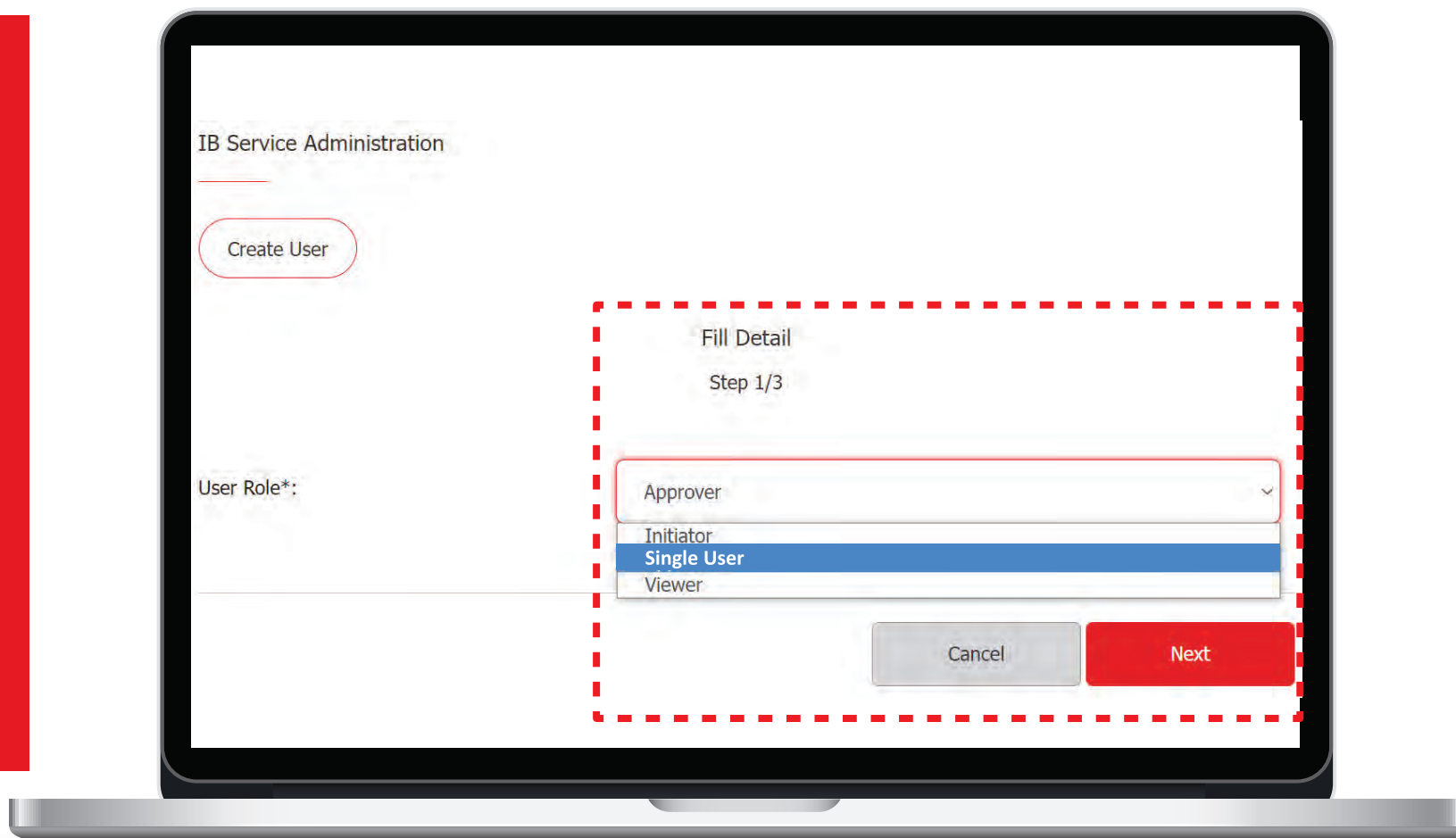
Click:  
**Create.**



## STEP 3

Choose User Role:  
**Single User.**

Click:  
**Next.**



IB Service Administration

Create User

Fill Detail

Step 1/3

User Role\*:

Approver

Initiator

**Single User**

Viewer

Cancel

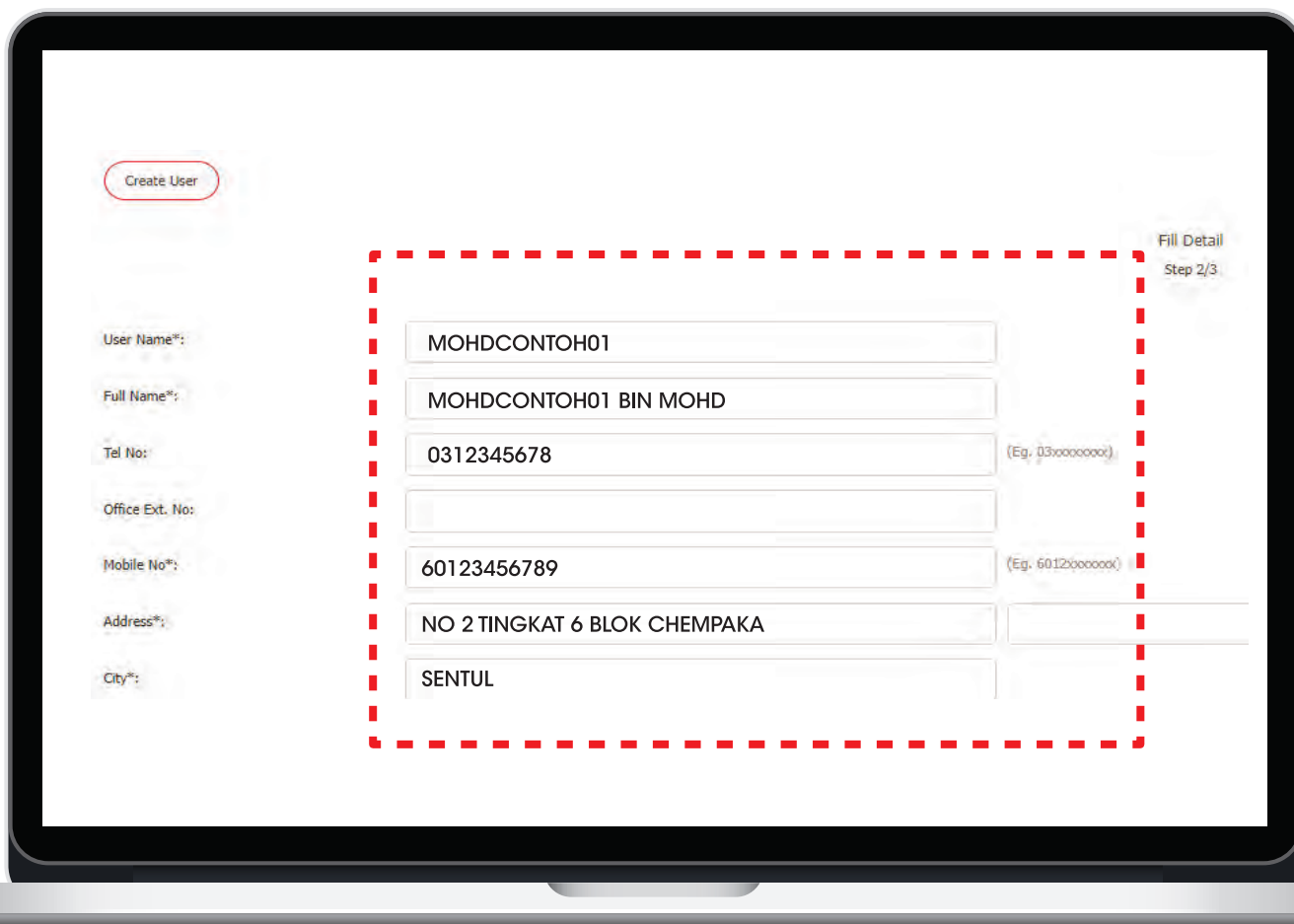
Next

## STEP 4

**Corporate Administrator (CA)** must key in all **Asterisk (\*)** info.

Notes:

1. Address must be in a proper format (must not include any special characters i.e /, -, &).
2. Mobile number must include number 6 in front for Malaysia code.
3. No special character except in Email detail.



Create User

Fill Detail Step 2/3

User Name\*: MOHDCONTOH01

Full Name\*: MOHDCONTOH01 BIN MOHD

Tel No\*: 0312345678 (Eg. 03xxxxxxxx)

Office Ext. No\*:

Mobile No\*: 60123456789 (Eg. 6012xxxxxxxx)

Address\*: NO 2 TINGKAT 6 BLOK CHEMPAKA

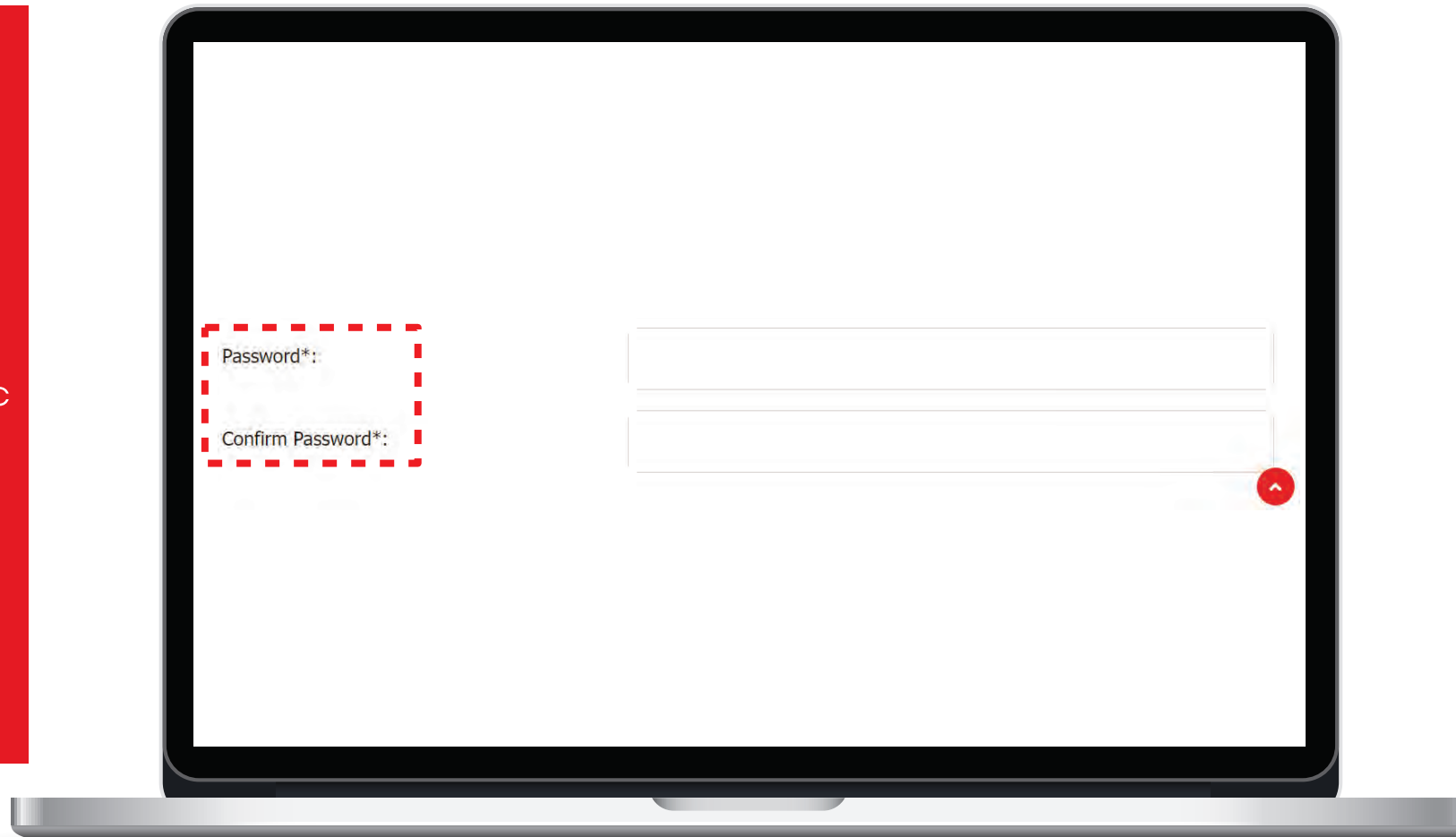
City\*: SENTUL

## STEP 5

User Details:  
Create **Temporary Password** for User  
(Single User).

Notes:  
Temporary Password  
must have alphanumeric  
and cannot include  
a special character.  
Password length  
8-12 digits.

Example:  
**ABCD1234**



## STEP 6

User Details:  
**Corporate Administrator (CA)**  
 must tick ☒  
**Allow Box**  
 for **User**  
**(Single User)**  
 requirements.

Service	Allow
Account Enquiry	<input checked="" type="checkbox"/>
Fund Transfer - Own	<input checked="" type="checkbox"/>
Fund Transfer - 3rd Party	<input checked="" type="checkbox"/>
Fund Transfer - Interbank	<input checked="" type="checkbox"/>
Bill Payment	<input checked="" type="checkbox"/>
JomPAY Payment	<input checked="" type="checkbox"/>
Instant Transfer	<input checked="" type="checkbox"/>
Zakat	<input checked="" type="checkbox"/>
Standing Instruction	<input checked="" type="checkbox"/>
Bulk Payment - File Upload	<input checked="" type="checkbox"/>
Bulk Payment - payroll	<input checked="" type="checkbox"/>

## STEP 7

User Details:  
**Corporate  
 Administrator (CA)**  
 must tick ☒  
**Allow Box**  
 to choose  
**Account Number.**

Click:  
**Confirm.**

	Account Number	Account Type	Company Name	Account Status	Allow
1	10000000000000001	Current Account	syarikat ABC sdn Bhd	ACTIVE	<input checked="" type="checkbox"/>
2	10000000000000002	Current Account	syarikat ABC sdn Bhd	ACTIVE	<input checked="" type="checkbox"/>
3	10000000000000003	Current Account	syarikat ABC sdn Bhd	ACTIVE	<input checked="" type="checkbox"/>
4	30000000000000001		syarikat ABC sdn Bhd	ACTIVE	<input type="checkbox"/>
5	30000000000000002		syarikat ABC sdn Bhd	ACTIVE	<input type="checkbox"/>
6	30000000000000003		syarikat ABC sdn Bhd	ACTIVE	<input type="checkbox"/>
7	30000000000000004		syarikat ABC sdn Bhd	ACTIVE	<input type="checkbox"/>

Back

Confirm



## STEP 8

# AGRONetBIZ

## Business Internet Banking

Please provide  
Username and Temporary Password  
created to:

**Single User Authorized Person**

Please refer to next guidance

## **03 I APPROVAL MATRIX: APPROVER LIMIT**

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For further information and inquiries,  
please contact Agrobank Contact Centre at 1-300-80-2476, visit any Agrobank branch,  
or visit the Agrobank website [www.agrobank.com.my](http://www.agrobank.com.my).