

AGRONetBIZ Section 14: Bulk Payment – Multiple Payment

14.1 Single User – Execute Transaction

1. Login to AGRONetBIZ website as below.



2. Click “Bulk Payment” and choose “Multiple Payment”.
3. Click “Create New” as below.

Bulk Payment - Multiple Payment

Services:	
From Account:	Total Amount:
Crediting date:	Total Charges:
Total Number of Transaction:	Status:

No	Beneficiary Name	IC/D Number	Beneficiary Bank	Beneficiary Account Number	Amount(RM)	Payment Detail
<div style="display: flex; justify-content: space-between; align-items: center;"> ▼ Go Create New </div>						

4. For step 1/3 of “Bulk Payment – Multiple Payment”; complete as requested below.
 - i) From Account (account to debit).
 - ii) Job Type (Single Debit Account – display single debiting at Transaction History; Multiple Debit Account – display multiple debiting at Transaction History)
 - iii) Crediting date
 - iv) Click Submit

Bulk Payment - Multiple Payment

Step 1/3

Services: **Bulk Payment**

From Account*:

Job Type*:

Crediting date*: (Date Format : dd/MM/yyyy)

Total Number of Transaction: 0

Total Amount: **RM 0.00**

Total Estimated Charges: **RM 0.00**

No	Beneficiary Name	IC/ID Number	Beneficiary Bank	Beneficiary Account Number	Amount(RM)	Payment Detail
<input type="button" value="Delete"/> <input type="button" value="Add"/> <input type="button" value="Submit"/>						

5. The system displays “Bulk Payment – Add Multiple Payment” (step 1/3) as below.

Bulk Payment - Add Multiple Payment

Step 1/3

Beneficiary Name*:

IC/ID Number:

Beneficiary Bank*:

Beneficiary Account Number*:

Beneficiary Email Address*:

Amount(RM)*:

Payment Details:

Note (*): All fields with asterisks (*) are required.

6. To add a transaction in “Bulk Payment – Add Multiple Payment” (step 1/3); complete as requested below.
 - i) Beneficiary Name.
 - ii) IC/ID Number (optional to key in)
 - iii) Beneficiary Bank
 - iv) Beneficiary Account Number
 - v) Beneficiary Email Address
 - vi) Amount
 - vii) Payment Details (optional to key in)
 - viii) Click Next

7. Click “Confirm” to confirm add transaction at step 2/3.

8. The system shows add transaction is “Successful” at step 3/3.

Bulk Payment - Add Multiple Payment

Step 3/3	
Beneficiary Name:	samat
IC/ID Number:	77777777777
Beneficiary Bank:	Maybank
Beneficiary Account Number:	114106025894
Beneficiary Account Number:	a@meal.com
Amount(RM):	30.00
Payment Details:	multidbt
Status:	Successful
Transaction Date:	18/03/2016
Transaction Time:	16:43:33
Back to Multiple Payment	

9. Click “Back to Multiple Payment” to see the transaction has been added as below.

Bulk Payment - Multiple Payment

Step 1/3

Services:	Bulk Payment	
From Account*:	1002021000002040 D ▾	
Job Type*:	Multiple Debit Account ▾	
Crediting date*:	21/03/2016	(Date Format : dd/MM/yyyy)
Total Number of Transaction:	1	
Total Amount:	RM 30.00	
Total Estimated Charges:	RM 2.11	

No	Beneficiary Name	IC/ID Number	Beneficiary Bank	Beneficiary Account Number	Amount(RM)	Payment Detail
<input checked="" type="checkbox"/>	1	samat	77777777777	Maybank	114108025894	30.00 multiddt

10. To add another transaction, click “Add” and follow step number 6 – 8 as above.

11. When complete add transaction, click “Submit” to submit multiple payment as below.

Bulk Payment - Multiple Payment

Step 1/3

Services:	Bulk Payment	
From Account*:	1002021000002040 D ▾	
Job Type*:	Multiple Debit Account ▾	
Crediting date*:	21/03/2016	(Date Format : dd/MM/yyyy)
Total Number of Transaction:	2	
Total Amount:	RM 65.00	
Total Estimated Charges:	RM 4.22	

No	Beneficiary Name	IC/ID Number	Beneficiary Bank	Beneficiary Account Number	Amount(RM)	Payment Detail
<input type="checkbox"/>	1	samat	77777777777	Maybank	114108025894	30.00 multiddt
<input type="checkbox"/>	2	samat dua	77777777777	Maybank	22222222222	35.00 multiddt

12. Key in Security Token PIN and Click Confirm.

Bulk Payment - Multiple Payment

Step 2/3

From Account:	1002021000002040
Crediting date:	21/03/2016
Total Number of Transaction:	2
Total Amount:	RM 65.00
Total Estimated Charges:	RM 4.22

▶ Enter Security Token PIN number:

13. The system shows transaction is “Accepted” at step 3/3. Click “Print Receipt” to print transaction receipt or click “Back to Multiple Payment” back to “Bulk Payment – Multiple Payment” screen.

Bulk Payment - Multiple Payment

Step 3/3

From Account:	1002021000002040
Crediting date:	24/03/2016
Total Number of Transaction:	3
Total Amount:	RM 75.00
Total Estimated Charges:	RM 6.22

Status:	Accepted
Batch ID:	11608400419
Reference No.:	0000003948
Transaction Date:	24/03/2016
Transaction Time:	16:29:34

14.2 Initiator – Initiate Transaction

1. Login to AGRONetBIZ website as below.



2. Click “Bulk Payment” and choose “Multiple Payment”.
3. Click “Create New” as below.

Bulk Payment - Multiple Payment

Services:	
From Account:	Total Amount:
Crediting date:	Total Charges:
Total Number of Transaction:	Status:

No	Beneficiary Name	IC/ID Number	Beneficiary Bank	Beneficiary Account Number	Amount(RM)	Payment Detail
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▼ Go

Create New

4. For step 1/3 of “Bulk Payment – Multiple Payment”; complete as requested below.
 - v) From Account (account to debit).
 - vi) Job Type (Single Debit Account – display single debiting at Transaction History; Multiple Debit Account – display multiple debiting at Transaction History)
 - vii) Crediting date
 - viii) Click Submit

Bulk Payment - Multiple Payment

Step 1/3

Services: **Bulk Payment**

From Account*:

Job Type*:

Crediting date*: (Date Format : dd/MM/yyyy)

Total Number of Transaction: 0

Total Amount: **RM 0.00**

Total Estimated Charges: **RM 0.00**

No	Beneficiary Name	IC/ID Number	Beneficiary Bank	Beneficiary Account Number	Amount(RM)	Payment Detail
<input type="button" value="Delete"/> <input type="button" value="Add"/> <input type="button" value="Submit"/>						

5. The system displays “Bulk Payment – Add Multiple Payment” (step 1/3) as below.

Bulk Payment - Add Multiple Payment

Step 1/3

Beneficiary Name*:

IC/ID Number*:

Beneficiary Bank*:

Beneficiary Account Number*:

Beneficiary Email Address*:

Amount(RM)*:

Payment Details:

Note (*): All fields with asterisks (*) are required.

6. To add a transaction in “Bulk Payment – Add Multiple Payment” (step 1/3); complete as requested below.
 - ix) Beneficiary Name.
 - x) IC/ID Number (optional to key in)
 - xi) Beneficiary Bank
 - xii) Beneficiary Account Number
 - xiii) Beneficiary Email Address
 - xiv) Amount
 - xv) Payment Details (optional to key in)
 - xvi) Click Next

7. Click “Confirm” to confirm add transaction at step 2/3.

8. The system shows add transaction is “Successful” at step 3/3.

Bulk Payment - Add Multiple Payment

Step 3/3	
Beneficiary Name:	samat
IC/ID Number:	7777777777
Beneficiary Bank:	Maybank
Beneficiary Account Number:	114106025894
Beneficiary Account Number:	a@meal.com
Amount(RM):	30.00
Payment Details:	multidbt
Status:	Successful
Transaction Date:	18/03/2016
Transaction Time:	16:43:33
Back to Multiple Payment	

9. Click “Back to Multiple Payment” to see the transaction has been added as below.

Bulk Payment - Multiple Payment

Step 1/3

Services:	Bulk Payment	
From Account*:	1002021000002040 D ▾	
Job Type*:	Multiple Debit Account ▾	
Crediting date*:	21/03/2016	(Date Format : dd/MM/yyyy)
Total Number of Transaction:	1	
Total Amount:	RM 30.00	
Total Estimated Charges:	RM 2.11	

No	Beneficiary Name	IC/ID Number	Beneficiary Bank	Beneficiary Account Number	Amount(RM)	Payment Detail
<input checked="" type="checkbox"/>	1	samat	777777777777	Maybank	114108025894	30.00 multiddbt

10. To add another transaction, click “Add” and follow step number 6 – 8 as above.

11. When complete add transaction, click “Submit” to submit multiple payment as below.

Bulk Payment - Multiple Payment

Step 1/3

Services:	Bulk Payment	
From Account*:	1002021000005020 D ▾	
Job Type*:	Multiple Debit Account ▾	
Crediting date*:	28/03/2016	(Date Format : dd/MM/yyyy)
Total Number of Transaction:	3	
Total Amount:	RM 57.00	
Total Estimated Charges:	RM 6.22	

No	Beneficiary Name	IC/ID Number	Beneficiary Bank	Beneficiary Account Number	Amount(RM)	Payment Detail
<input type="checkbox"/>	1	SAMAT	111111111111	Agrobank	1002021000002040	12.00
<input type="checkbox"/>	2	SAMAT	111111111111	Maybank	114108025894	20.00
<input type="checkbox"/>	3	SAMAT	111111111111	Maybank	222222222222	25.00

12. Click Confirm.

Bulk Payment - Multiple Payment

Step 2/3	
From Account:	1002021000005020
Crediting date:	28/03/2016
Total Number of Transaction:	3
Total Amount:	RM 57.00
Total Estimated Charges:	RM 6.22
<input type="button" value="Back"/> <input type="button" value="Confirm"/>	

13. The system shows transaction is “Pending Approval” at step 3/3. Click “Print Receipt” to print transaction receipt or click “Back to Multiple Payment” back to “Bulk Payment – Multiple Payment” screen.

Bulk Payment - Multiple Payment

Step 3/3	
From Account:	1002021000005020
Crediting date:	28/03/2016
Total Number of Transaction:	3
Total Amount:	RM 57.00
Total Estimated Charges:	RM 6.22
Status:	Pending Approval
Batch ID:	11608500422
Reference No.:	0000003963
Transaction Date:	25/03/2016
Transaction Time:	17:52:16
<input type="button" value="Print receipt"/> <input type="button" value="Back to Multiple Payment"/>	

14.3 Approver – Approve Transaction

1. Login to AGRONetBIZ website as below.



2. Click “Authorization” and select related transaction to Approve as below.

Welcome, Approver
Your last login was on
Friday, 25 March 2016, 18:29:42

You have **1 unread messages**

- Home
- Authorization**
- Message Box
- Profile Management

Logout

IB Reference No.	Transaction Date	Transaction Type	From Account To Account	Amount
0000003966	25/03/2016 18:20:32	Payroll - Multiple Payment	1002021000005020	RM 116.00
0000003965	25/03/2016 18:02:35	Bulk Payment - Multiple Payment	1002021000005020	RM 78.00
0000003963	25/03/2016 17:52:16	Bulk Payment - Multiple Payment	1002021000005020	RM 67.00
0000003874	11/03/2016 19:49:35	Bulk Payment - File Upload	1002021000005020	RM 61.00
0000003803	08/03/2016 15:29:21	Payroll - File Upload	1002021000005020	RM 288.00
0000003802	08/03/2016 15:27:34	Bulk Payment - File Upload	1002021000005020	RM 248.00
0000003801	08/03/2016 15:26:10	Bulk Payment - File Upload	1002021000005020	RM 208.00
0000003186	12/01/2016 11:17:47	Payment to Registered Payee Corporation	1007021000057792 1007021000022048	RM 222.00
0000003170	12/01/2016 10:38:07	Payment to Registered Payee Corporation	1007021000057792 1002021000022540	RM 303.00
0000002947	08/01/2016 13:07:06	Payment to Registered Payee Corporation	1007021000057792 1007391000058724	RM 12.00

3. Choose “Approve”, key in Security Token PIN and click “Confirm” as below.

Welcome, Approver
Your last login was on
Friday, 25 March 2016, 18:29:42

You have **1 unread messages**

Home
Authorization
Message Box
Profile Management

Logout

Bulk Payment - Multiple Payment

Batch ID:	11608500422
From Account:	1002021000005020
Total Number of Transaction:	3
Total Amount:	RM 57.00
Crediting date:	28/03/2016
Remarks:	
Status:	Pending Approval
IB Reference No.:	0000003963
Initiator name:	ROSLI AHMAD
Initiator Date:	25/03/2016 17:52:16
Approver Status:	<input checked="" type="radio"/> Approve <input type="radio"/> Reject
Remarks:	<input type="text"/>

Enter Security Token PIN number:

Download Clear Cancel Confirm

4. The system shows transaction is “Accepted” as below.

Welcome, Approver
Your last login was on
Friday, 25 March 2016, 18:29:42

You have **1 unread messages**

Home
Authorization
Message Box
Profile Management

Authorization

You have authorised this transaction successfully.
To view your transaction status, please check your online transaction history.

Transaction Type:	Bulk Payment - Multiple Payment
IB Reference No.:	20160325000000003963
Approver Status:	Approved
Remarks:	-
Status:	Accepted [The success of your transfer is conditional to the accuracy of information provided]

14.4 Bulk Payment History

1. Click “Bulk Payment” and choose “Bulk Payment History”.
2. After did transaction for Bulk Payment, status of the transaction displays at Payroll History as below.
 - i) Single User

Bulk Payment History

Batch ID	Crediting date	Total Number of Transaction	Total Amount	Status
11608400420	24/03/2016	3	RM 96.00	Ready for Processing

- ii) Multiple User – transaction is pending approval

Bulk Payment History

Batch ID	Crediting date	Total Number of Transaction	Total Amount	Status
11604600163	16/02/2016	2	RM 121.00	Validated(Pending Approval)

- iii) Multiple User – transaction has been approved

Bulk Payment History

Batch ID	Crediting date	Total Number of Transaction	Total Amount	Status
11608400420	24/03/2016	3	RM 96.00	Ready for Processing

14.5 Failed Bulk Payment Transaction Record

1. Click “Bulk Payment” and choose “Failed Bulk Payment Transaction Record”.
2. Failed Bulk Payment Transaction Record displays failed Bulk Payment transaction only.

Bulk Payment - Failed Payment History

Batch ID	Crediting date	Total Number of Transaction	Total Amount	Status	
11625300076	09/09/2016	2	RM 1,002,000.08	Failed	Download

3. To download and view details of failed bulk payment transaction at your computer, click “Download” to download a text file to your computer. Then, click the text file to view at your computer.
4. To view details of failed bulk payment transaction only, click “Batch ID” number to display status of the transaction.